

Safeguarding Children & Vulnerable Adults Policy

**St John's Methodist Church, Whitstable
and
Greenstreet Methodist Chapel, Teynham.**

**This policy has been developed using the
Model Policy approved by
The Methodist Conference 2010
As amended May 2018**

The Model Policy is available from:

The Methodist Church, Methodist Church House,
25 Marylebone Road, London NW1 5JR

Tel: 020 7486 5502

email: safeguarding@methodistchurch.org.uk

Statement of Safeguarding Principles

Every person has a value and dignity which comes directly from the creation of humans in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Principles

We are committed to:

- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- the safeguarding and protection of all children, young people and adults when they are vulnerable
- the establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.

We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.

We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.

We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.

We will seek to challenge any abuse of power, especially by anyone in a position of trust.

We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.

In all these principles we will follow legislation, guidance and recognised good practice

Safeguarding Children and Vulnerable Adults Policy for St. John's and Greenstreet Methodist Churches

**This revised policy was reviewed and agreed at a
Church Council held on 20th February 2019.**

The Methodist Church, along with the whole Christian community, believes each person has a value and dignity which comes directly from God's creation in God's own image and likeness. Christians see this as fulfilled by God's re-creation of us in Christ. Among other things, this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

St. John's and Greenstreet Church is committed to the safeguarding and protection of all children, young people and adults and affirms that the needs of children or of people when they are vulnerable and at risk are paramount.

St. John's and Greenstreet recognises that it has a particular care for all who are vulnerable whether by disabilities or by reduction in capacities or by their situation. It is recognised that this increased vulnerability may be temporary or permanent and may be visible or invisible, but that it does not diminish our humanity and seeks to affirm the gifts and graces of all God's people.

This policy addresses the safeguarding of children, young people and vulnerable adults. It is intended to be a dynamic policy. It is intended to support the Church in being a safe supportive and caring community for children, young people, vulnerable adults, for survivors of abuse, for communities and for those affected by abuse.

Policy Principles

St. John's and Greenstreet Church fully agrees with the Connexional statement reiterated in Creating Safer Space 2007:

'As the people of the Methodist Church we are concerned with the wholeness of each individual within God's purpose for everyone. We seek to safeguard all members of the church community of all ages.'

St John's and Greenstreet recognise the serious issue of the abuse of children and vulnerable adults and recognises that this may take the form of physical, emotional, sexual, financial, spiritual or institutional abuse or neglect. They acknowledge the effects these may have on people and their development including spiritual and religious development. They accept their responsibility for ensuring that all people are safe in their care and that their dignity and right to be heard is maintained. They accept their responsibility to support, listen to and work for healing with survivors, offenders, communities and those who care about them. They take seriously the issues of promotion of welfare so that each of us can reach our full potential in God's grace.

St. John's and Greenstreet commits itself to **RESPOND** without delay to any allegation or cause for concern that a child or vulnerable adult may have been harmed, whether in the church or in another context. It commits itself to challenge the abuse of power of anyone in a position of trust.

St. John's and Greenstreet commits itself to ensuring the **IMPLEMENTATION** of Connexional Safeguarding Policy; government legislation and guidance and safe practice in the circuit and in the churches.

St. John's and Greenstreet commits itself to the **PROVISION** of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

St. John's and Greenstreet **AFFIRMS** and gives thanks for the work of those who are workers with children and vulnerable adults and acknowledges the shared responsibility of all of us for safeguarding vulnerable adults who are on our premises.

Appointment of Lead Role

It is the responsibility of each Church Council to appoint a Church Safeguarding Officer and there should be no gaps in this crucial provision. It is not appropriate for the minister to fill any gap, because of the potential conflict of roles. The role will usually be undertaken on a voluntary basis although expenses should be met.

St John's Church appoints **Hilary Baybutt** as Church Safeguarding Adults Representative and Church Safeguarding Children Coordinator and supports her in her role which is to:

- i) support and advise the minister and the stewards in fulfilling their roles
- ii) provide a point of reference to advise on safeguarding issues
- iii) liaise with Circuit and District Safeguarding Officers
- iv) promote safeguarding best practice within the local church with the support of circuit ministers
- v) Ensure proper records are kept of all incidents/concerns according to Methodist policy and practice see [Safeguarding Records: Joint Practice Guidance for the Church of England and the Methodist Church - Updated Jan 2015](#).
- vi) Ensure that all safeguarding training which is required is undertaken by those in post and appropriate records kept and made available
- vii) Attend training and meetings organised to support the role
- viii) Oversee safeguarding throughout the whole life of the church e.g. lettings, groups property, etc.
- ix) Report to the Church council annually
- x) Ensure the church completes a yearly audit/monitoring on safeguarding confirming that policies are in place for the church and all groups and lettings in the church and that these have been annually reviewed
- xi) Ensure the church completes a risk assessment on each area of activity in the church and this is stored and reviewed at least annually. This should be made available if asked for
- xii) Ensure that the church recruits safely for all posts
- xiii) Ensure that the church has a safeguarding noticeboard with copy of the current, signed safeguarding policy, contact numbers for local and national helplines and other suitable information

a) Purposes of Policy

The purposes of this safeguarding policy are to ensure procedures are in place and people are clear about roles and responsibilities for children, young people and vulnerable adults in our care and using our premises. It is to be read in conjunction with the Safeguarding Policy, Procedures and Guidance for the Methodist Church (2018).

b) Good Practice

We believe good practice means that:

1. All people are treated with respect and dignity.
2. Those who act on behalf of the Church should not meet or work alone with a child or vulnerable adult where the activity cannot be seen unless this is necessary for pastoral reasons, in which case a written note of this will be made and kept noting date, time and place of visit.
3. The church premises will be assessed by the Safeguarding Officer with the Property Steward and/or their representative at least annually for safety for children and vulnerable adults and the risk assessment report will be given annually to the Church Council in written form. This will include fire safety procedures. The Church Council will consider the extent to which the premises and equipment are suitable or should be made more suitable.
4. Any church-organised transport of children or vulnerable adults will be checked to ensure the vehicle is suitable and insured and that the driver and escort are appropriate. An agreed record will be kept in the Church file for each driver/car
5. Promotion of safeguarding is recognised to include undertaking those tasks which enable all God's people to reach their full potential. The Church Council will actively consider the extent to which it is succeeding in this area.
6. The church follows national guidance on the internet and photographs, (see appendix).

These things are to safeguard those working with children, young people and those adults who may be vulnerable.

c) Appointment and training of workers

Workers will be appointed after a satisfactory DBS disclosure and following Safer Recruitment procedures of the Methodist Church. Each worker will have an identified supervisor who will meet at regular intervals with the worker. A record of these meetings will be agreed and signed and the record kept. Each worker will be expected to undergo basic safeguarding training, within the first six months of appointment. The other training needs of each worker will be considered (e.g. food hygiene, first aid, lifting and handling, etc.)

d) Pastoral visitors

In terms of safeguarding, Pastoral Visitors will be supported in their role with the provision of basic safeguarding training upon appointment.

e) Guidelines for working with children, young people and vulnerable adults

A leaflet produced by the Methodist Church will be given to each worker with children, young people and vulnerable adults outlining good practice and systems. The leaflet will be reviewed annually with this policy.

f) Ecumenical events

Where ecumenical events happen on church premises, safeguarding is the responsibility of this Church Council.

g) Events with church groups off the premises

Adequate staffing, a Risk Assessment and notification of the event shall be given to the Safeguarding Officer PRIOR to the agreement for any event or off-site activity. Notification of the event will be given to Hilary Baybutt. **The Church Safeguarding Officer will forward it immediately to the church council secretary**

Mr. Brian Pestell.

If the activity is unusual or considered to be high risk the church safeguarding officer will contact the circuit safeguarding officer in order that it can be ratified or any queries raised.

h) Other groups on church premises

Where the building is hired for outside use, the person signing the letting agreement, will be given a copy of this policy and the safeguarding leaflet, '*a quick reference guide for those working within the Methodist church*'. The lettings secretary will consider the various users of the building in making lettings. All lettings will be notified to the Church Safeguarding Officer who will keep the records and take advice as appropriate from both the DSO and

CSO.

i) Complaints procedure

It is hoped that complaints can generally be dealt with internally by the organisations. **If the complaint is of a safeguarding nature, relating to possible abuse of children or vulnerable adults, then it is very important that your DSO is consulted as statutory services may need to be informed.**

However, a complaint may be made to a person who will be appointed by the Church Council and who is currently

Mrs. Hilary Baybutt.

If a complaint is made to another person, it should be passed to **Mrs. Hilary Baybutt** who will arrange to meet with the complainant and attempt to resolve the complaint. **(If the complaint is regarding this person or a member of their family it will be referred to the minister.)**

If the complaint cannot be resolved, consideration will be given to invoking the complaints system of the Methodist Church, which will involve initially speaking with the Local Complaints Officer who is **Rev. Emmanuel Aggrey-Ogoe** who is the superintendent minister.

If the complaint relates to the minister it will be referred to the Assistant Chair of the District [as our minister is the superintendent minister].

j) Review

This policy will be reviewed annually by the Church Council. The next review will be completed at the first Church Council meeting in 2020.

k) Key concepts and definitions

Child: anyone who has not yet reached their eighteenth birthday. The fact that a child has reached 16 years of age, is living independently or is in further education, a member of the armed forces, in hospital or in custody in the secure estate, does not change his/her status or entitlement to services or protection.

Vulnerable Adults: any adult aged 18 or over who, due to disability, mental function, age or illness or traumatic circumstances, may not be able to take care or protect themselves.

Safeguarding and protecting children or vulnerable adults from maltreatment, preventing impairment of their health and ensuring safe and effective care.

Adult/child protection is a part of safeguarding and promoting welfare. This refers to the activity which is undertaken to protect children/specific adults who are suffering or are at risk of suffering significant harm, including neglect.

Abuse and neglect may occur in a family, in a community and in an institution. It may be perpetrated by a person or persons known to the child or vulnerable adult or by strangers; by an adult or by a child. It may be an infliction of harm or a failure to prevent harm.

Dated

SignedChair of Church Council

Note: Greenstreet Chapel became a Class of St. John's, Whitstable on 3rd June 2015.